

CITY OF
WOLVERHAMPTON
COUNCIL

Debra Craner
Licensing Services
City of Wolverhampton Council
Civic Centre
St. Peter's Square
Wolverhampton
WV1 1SH

25 October 2022

Dear Debra,

Licensing Act (2003) - New Premises Licence Application - Diamond, 2 Skinner Street, Wolverhampton, WV1 4LD - PRE1498

I write on behalf of the Licensing Authority as a Responsible Authority to submit formal representations to the above application under the licensing objectives of the Prevention of Crime and Disorder, Prevention of Public Nuisance, Public Safety and the Protection of Children from Harm.

The premises is located within the City Centre Cumulative Impact Zone (CIZ). There is a rebuttable presumption that applications within a CIZ will be refused unless the applicant can demonstrate that there will be no negative cumulative impact on the licensing objectives: Prevention of Crime and Disorder, Prevention of Public Nuisance, Protection of Children from Harm and Public Safety.

There is insufficient information within the operating schedule to show how the applicant will address these licensing objectives. Some of the conditions are also unenforceable.

As the premises licence for the venue was revoked on 22 June 2021 by the Statutory Licensing Sub-Committee, due to a cannabis farm on the upper floors of the premises, the Sub-Committee should be given the opportunity to consider this application and its significant omissions.




Should the Sub-Committee be inclined to grant the application, I request that the below modified conditions be included on the licence:

Modifications to the operating schedule

The prevention of crime and disorder

To replace:

City of Wolverhampton Council
St. Peter's Square
Wolverhampton
WV1 1SH

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From: We will install CCTV system with comprehensive coverage at the premises. Which will be operated and properly maintained at the premises. All recordings will be kept for 31 days.

To: A digital CCTV system will be in place which covers entry/exit points of the premises and all areas where alcohol/money is served/taken, all areas where the public have access, the immediate vicinity outside the premises and any area where searches are conducted. The system will be installed and maintained in working order at the premises during all times when the premises is open. The system's recorded images and video will be high definition, in colour, indicate the correct date and time and be kept for at least 31 days unedited. The footage will enable facial identification of every person entering the premises, in any light condition. At least one designated member of staff will be trained to use the CCTV system and be available to provide downloads upon request or, in any case, within 24 hours. Images and video will be downloadable in a suitable format and provided to any officer of a responsible authority upon request.

From: A private security company has also been hired and it will be responsible with maintaining safe and law compliant activities within the premises.

To: SIA front-line licensed door supervisors used from 20:00 until close of business, at a ratio of at least 1:100. One of these shall be female on Friday, Saturdays and Bank Holidays. SIA door staff will also be used three hours prior to kick-off of Wolverhampton Wanderers home matches, with away fans excluded and during occasions when live music takes place. The SIA door staff will be smart and wearing high-visibility jackets to ensure they can be identified. There will be a radio link at the premises for security. The DPS shall ensure that the provision of door staff at the premises is appropriate to ensure the safe control of the premises and shall review this on a regular basis. A register shall be maintained of all persons engaged as door supervisors, to include the name and SIA number of the staff. A nightly briefing of door supervisor responsibilities shall take place and a written record shall be maintained of the time and dates commenced and finished and signed to confirm the briefing has taken place. Clickers shall be used to monitor and maintain capacity levels. SIA registered door supervisors shall be provided outside of the premise for an additional period of 30 minutes after closing, to assist in the safe and orderly dispersal of patrons from the premises. Body cameras and high visibility vests, tabards or jackets shall be worn by door supervisors when employed in this function.

From: Any incidents of a criminal nature that may occur on the premises will be reported to the Police.

To: An incident book, or record, will be kept and maintained at the premises. Each entry made shall carry the day, date and time that each report was made and pages shall carry sequential numbering. It will record the following:

- (a) All crimes reported to the venue
- (b) All ejections of patrons, with details of the individual(s) if known.
- (c) All complaints received (whether of a criminal or licensing nature).
- (d) All incidents of disorder.
- (e) The seizure of drugs and offensive weapons.

- (f) All visits by a responsible authority or emergency service.
- (g) Any faults in the CCTV system, searching equipment or scanning equipment.
- (h) Any refusal of the sale of alcohol.
- (i) The times on duty and off duty, including names and licence numbers of all licensed door supervisors employed by the premises.
- (j) Any items found during the full site check

The incidents log will be produced to an officer of a responsible authority upon request. Where a crime is believed to have been committed, the incident will be reported to the West Midlands Police. The incidents log will be kept for at least 12 months and will be produced to an officer of a responsible authority upon request.

To add:

The DPS or a Personal Licence Holder will be working on the premise at all times licensable activity takes place.

Any live boxing or wrestling must be regulated by an approved regulatory body.

Alcohol must be purchased on site; customers are not allowed to bring their own alcohol for consumption onto the premises.

Signs informing patrons of a zero-tolerance policy to all drugs shall be placed at key locations, including all entrance areas, toilets and the bar area. There shall be a lockable 'drugs box' at the premises to which no member of staff, except the DPS and/or a single designated role-holder at business, shall have access. All controlled drugs (or items suspected to be) found at the premises must be placed in this box as soon as practicable. Whenever this box is emptied, all its contents must be given to West Midlands Police for appropriate disposal.

The previous premises licence holder, Mr Paramjit Singh, will have no involvement with the operation nor management of the business.

The premises will participate in the local link radio scheme and ensure that they have at least one fully functional link radio at all times when the premises is open for licensable activity.

The prevention of public nuisance

To add:

Alcohol must not be sold less than 15 minutes before the premises' scheduled closing time.

Customers permitted to temporarily leave and then re-enter the premises, e.g. to smoke, shall not be permitted to take drinks or glass containers with them.

All doors and windows will be kept closed from 23:00 hours except for entrances and exits, to allow entry and egress.

All refuse and bottles shall be disposed of in bins quietly so as not to disturb neighbours or local residents. There shall be no disposal of glass bottles and refuse outside between 23:00 hours and 08:00 hours.

Public safety

To add:

The designated premises supervisor shall ensure that tables are cleared of all bottles and glasses on a regular basis during trading hours to avoid an accumulation of glassware.

The premises licence holder shall ensure that during opening hours there is at least one competent and fully trained person able to administer first aid, that an adequate and appropriate supply of first aid equipment and materials is available on the premises and that adequate records are maintained in relation to the supply of any first aid treatment.

A full site check, including internal and external areas, is to be completed both before and after opening for business, looking for any weapons, illegal substances or insecure areas.

A dedicated area shall be provided for the purpose of providing care to patrons who are in need of assistance through injury or intoxication or awaiting collection. In cases where patrons refuse all offer of assistance, all steps taken by staff at the premise shall be recorded, to evidence what efforts were made to ensure the safety of the individual concerned.

All staff to be trained in order to carry out a safe evacuation of the premises in an emergency and training to be implemented on an annual basis. A record of this training to be kept on the premises and be made available to any responsible authority upon request.

Public areas will be maintained free from obstruction and trip hazards. All exit routes will be kept unobstructed, with non-slippery and even surfaces, free of trip hazards and clearly signed.

The premises licence holder shall ensure that all drinking glasses used within the premises are of toughened or safety glass or polycarbonate/ plastic to the appropriate safety standard, in that they shall not produce sharp shards when broken.

The protection of children from harm

To replace:

From: All persons will be identified based on their ID to prove whether they are over 25 years old. ID or citizen's card or driving licence bearing the photograph and date of birth of bearer.

To: The Challenge 25 scheme will be operated to ensure that any person who appears to be under the age of 25 will provide documented proof that they are over 18 years of age. Proof of age will only comprise a passport, photocard driving licence, an EU/EEA national ID card or a card bearing the PASS hologram.

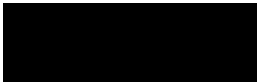
From: A register of refused sales shall be kept and maintained on the premises.

To: An electronic or written refusals log will be maintained at the premises with a record of all refusals of admission or service, including the sale of alcohol. The refusals log will include the basis of a refusal; the person making the decision to refuse; the date and time of refusal. The refusals log will be kept for at least 12 months and will be produced to an officer of a responsible authority upon request.

From: All staff will be trained for UNDERAGE SALES PREVENTION regularly.

To: All customer-facing staff to receive training before their first shift when the premises is open to the public and refresher training every six months on their responsibilities with regard to licensing legislation, underage and proxy sales. Training will also cover Challenge 25, personal safety, conflict management, recognising signs of drunkenness, how to refuse service, the premises' duty of care, company policies and reporting procedures, action to be taken in the event of an emergency, including the preservation of a crime scene and reporting an incident to the emergency services and the conditions in force under this licence. This training must be documented and produced to an officer of a responsible authority upon request.

Yours sincerely,



Greg Bickerdike
Licensing Manager
Responsible Authority for the Licensing Authority

Direct: 

Email: 